



# SWAMI VIVEKANANDA UNIVERSITY

EXCELLENCE \* INNOVATION \* ENTREPRENEURSHIP

www.swamivivekanandauniversity.ac.in

Ref. SVU/REG/NOTICE/23/12/001

Date - 01/12/2023

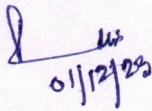
## NOTICE

This is to inform all the Teaching and Non-Teaching Staffs of Swami Vivekananda University that The 1<sup>st</sup> phase of Odd Semester Examination will be held from 5<sup>th</sup> December 2023 to 23<sup>rd</sup> December 2023.

In this context the presence of all the staffs are mandatory from 9:00am to 6:00pm on the examination days.

All "weekly Day off" for the teaching staffs are revoked during the examination period.

All the pre-approved leaves (if any), except medical are also revoked during the examination period.

  
01/12/23

Dr. Pinak Pani Nath, Registrar.  
Swami Vivekananda University  
Barrackpore, West Bengal.

### Copy to The Office of The:

1. Vice Chancellor
2. Chief Operating Officer
3. Controller of Examination
4. Deputy Registrar
5. General Manager ( Student & Corporate Affairs)
6. All HODs/ Coordinators
7. Admission Department
8. Accounts Department



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*[Signature]*  
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1. Vice Chancellor *[Signature]* 01/12/23
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6. All HODs/ Coordinators *[Signature]* 01/12/23
7. Admission Department *[Signature]* 01/12/23
8. Accounts Department *[Signature]* 01/12/23

*[Signature]* 01/12/23  
For, 01/12/23

*[Signature]* 01/12/23

*[Signature]* 01/12/23

Campus : Telinipara, Barasat - Barrackpore Rd, Bara Kanthalia, West Bengal - 700121.  
Corporate Office : Sonarpur Station Rd, Karbala More, Kumarkhali, Narendrapur, Kolkata, West Bengal 700103  
Regd. Office : 11/3, Biresh Guha Street , 7<sup>th</sup> floor , Kolkata : 700017  
E- mail : info@swamivivekanandauniversity.ac.in . Contact : 033 2428 3035