



SWAMI VIVEKANANDA UNIVERSITY

EXCELLENCE * INNOVATION * ENTREPRENEURSHIP

www.swamivivekanandauniversity.ac.in

Ref: SVU/Reg/Exm/Notice/25/11/01

Date: 21.11.2025

NOTICE

This is to inform all the Teaching and Non-Teaching staffs of Swami Vivekananda University that the Odd Semester Examination will be held from 25th of November 2025 to 15th of December 2025 and 5th of January 2026 to 10th of January 2026.

In this context the presence of all the staffs are mandatory from 9:00am to 6:00pm on the examination days, as per examination schedule already published by the Office of the Controller of Examinations.

All "weekly Day off" for the teaching staffs are revoked during the examination period.

All the pre-approved leaves (if any), except medical are also revoked during the examination period.

Registrar

[Signature]
21/11/25

Swami Vivekananda University

Dr. Pinak Pani Nath

Registrar

Swami Vivekananda University

Copy to:

1. Office of the Vice Chancellor
2. Office of the Chief Operating Officer
3. Office of the Controller of Examinations
4. Office of the General Manager (Corporate & Student Affairs)
5. Office of the Deputy Registrar
6. Office of the Assistant Registrar (HR)
7. Office of the Assistant Registrar (Records & Registration)
8. Office of the Human Resource Department
9. Office of the Purchase Officer
10. Migration Section
11. Scholarship Section
12. Ph.D and R&D Cell.
13. All Deans / Directors
14. All HODs / Coordinators
15. University Library
16. Training and Placement Department
17. Admission Department
18. Accounts Department
19. Registration Section
20. Examination Cell

Campus : Telinipara, Barasat - Barrackpore Rd, Bara Kanthalia, West Bengal - 700121.

Corporate Office : Sonarpur Station Rd, Karbala More, Kumarkhali, Narendrapur, Kolkata, West Bengal 700103

Regd. Office : 11/3, Biresh Guha Street , 7th floor , Kolkata : 700017

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