

Subject: Format of the forwarding note to the Registrar from the HOD regarding the proposed names of the Ph.D. Thesis examiners.

To,  
The Registrar  
Swami Vivekananda University,  
Barrackpore, West Bengal.

Respected Sir,

I am forwarding herewith a list of examiners as received in sealed cover for the thesis submitted by (Candidate's Name) working under the supervision of (Supervisor's Name) for his/her Ph.D. Degree. The same has been received by the undersigned from Dr. (Name of the Supervisor) on ( Date ).

With Regards,

Head of the Department,  
Department of.....  
School of .....  
Swami Vivekananda University,  
Barrackpore, West Bengal.